



DEPARTMENT OF THE ARMY
FAMILY AND MORALE, WELFARE AND RECREATION COMMAND
US ARMY INSTALLATION MANAGEMENT COMMAND
4700 KING STREET
ALEXANDRIA VA 22302-44

IMWR-HPD-GM

25 March 2008

MEMORANDUM FOR GENERAL DISTRIBUTION

SUBJECT: Statement of Nonavailability

REFERENCES: Worldwide Listing of Army Installations w/o Government Quarters and/or Dining Facilities

- a. Joint Federal Travel Regulation (JTR), Vol 1, paras U1045, U4400 and Glossary
 - b. Joint Travel Regulation (JTR), Chapter I, para C1065
1. The above reference message provides policy guidance and information regarding subsistence and lodging for installations without government quarters and/or dining facilities, and applies to soldiers and civilians traveling on official travel orders.
 2. A copy of the message may be found at the following internet address:

<http://www.army.mil/cfsc/documents/lodging/worldwidelisting.pdf>
 3. Paragraph 7 of the message specifically states that the corresponding list of installations, in which Yongsan Garrison is noted are not required to provide nonavailability control numbers.
 4. Points of contact for this action are: LTC Voithofer (Entitlements), G-1, DSN 222-5945, COM (703) 692-5495; Sheila Melton (DFAS Finance Inquiries), DFAS, DSN 699-5372/6094, COM (317) 510-5372; Jan Morgan (Army Lodging and LSP), FMWRC-HP, DSN 761-5370, COM (703) 681-5370, William King (DFAC), Army G-4, DSN 224-0875, COM (703) 614-0875, and Mary Ann McCrillis (Soldier Training), G/3/5/7, COM (703) 614-9706.
 5. Please retain this memorandum with your travel documentation in case your servicing finance office questions the requirements for a Statement of Nonavailability.

A handwritten signature in black ink, appearing to read "E. F. Fagan", written over a horizontal line.

EDWARD F. FAGAN
General Manager
Dragon Hill Lodge